



OIC Public Employment Services Network (OIC-PESNET)

Rules of Procedure

The OIC Public Employment Services Network (OIC-PESNET) is an OIC cooperation platform, which brings together representatives of Public Employment Institutions in the OIC Member States with a view to enhancing the technical cooperation among them through facilitating sharing and exchanging of experiences and best practices in this important domain and, thus, contributing to their efforts towards enhancing employability and reducing unemployment in their countries.

The OIC-PESNET was established in accordance with the “Resolution on the Cooperation on Labour, Employment and Social Protection among the OIC Member States” adopted by the 2nd Islamic Conference of Labour Ministers held in Baku, Azerbaijan in April 2013. The Conference called upon the establishment of a forum among public employment authorities of OIC Member States to promote collaboration on the transfer of knowledge and experience, as well as to generate joint action towards enhanced employment services and overcoming common challenges in the field of employment.

ARTICLE I AIM AND FUNCTIONS

Aim

The OIC-PESNET aims at establishing an intra-OIC network for systematic sharing of information and experience among public employment authorities of the OIC Member States with a view to enhancing the quality and effectiveness of the public employment services and to improving the accessibility to these services in the OIC Member States.

Functions

1. Initiating and implementing various collaboration and cooperation modalities among the public employment authorities in the OIC Member States with a view to strengthening and modernizing their public employment services through facilitating the share and exchange of knowledge, experience and best practices among the members of the Network.
2. Enhancing the human and institutional capacities of the public employment services institutions in the OIC Member States through facilitating the exchange of experts and organizing study visits and training workshops.



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ARTICLE II

ORGANIZATIONAL STRUCTURE OF THE OIC-PESNET

The Secretariat of the OIC-PESNET

The Secretariat of the OIC-PESNET assumes the responsibility of undertaking all the preparations for organizing the biennial meetings of the OIC-PESNET in collaboration with the Chairman of the Network. The functions of the Secretariat shall be performed by SESRIC.

In addition, the Secretariat shall take the below responsibilities:

1. Preparing the provisional agenda of Biennial Meetings and Online Follow-up Meetings of the Network in close collaboration and cooperation with the Chairman,
2. Developing and monitoring the implementation of the Biennial Work Plan of the Network in close collaboration and cooperation with the Chairman and the National Focal Points (NFPs),
3. Following-up and sustaining regular communications with the Chairman and the National Focal Points (NFPs),
4. Disseminating and archiving all the documents related to the work of the Network,
5. Reporting the outcomes and recommendations of the activities of the Network to the relevant OIC fora.

Bureau

Similar to other OIC official fora, the OIC-PESNET shall elect the Members of its Bureau Biennially. The Members of the Bureau of the OIC-PESNET shall reflect the geographical distribution and shall comprise a Chairman and three Vice-Chairmen.

In each Biennial Meeting, the Network shall elect from the representatives of its members a Chairman and three Vice-Chairmen for the next two years and, in line with the OIC Rules of Procedures, shall keep the State of Palestine as permanent Vice-Chairman.

These positions shall rotate biennially among the OIC official three geographical groups of countries (Africa Group, Arab Group, and Asia Group). The Meeting shall elect the two Vice-Chairmen from among the other two groups of countries where the Chairman country is not included in them. The main role of the Vice-Chairmen is to support and complement the efforts of the Chairman-elect.



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The Chairman shall assume the below responsibilities:

1. Developing and monitoring the implementation of the Biennial Work Plan of the Network in close collaboration and cooperation with the Vice-Chairmen and the Secretariat,
2. Undertaking all organizational arrangements, in collaboration with the Secretariat, for convening the Biennial Meetings and the Online Follow-up Meetings of the Network,
3. Preparing, in collaboration with the Secretariat, reports and outcome documents of the Biennial Meetings and the Online Follow-up Meetings of the Network,
4. Sustaining regular communication with the Secretariat and the National Focal Points (NFPs).

National Focal Points (NFPs)

The National Focal Points of the OIC-PESNET are national offices/ agencies that have been designated and set up by national authorities in charge of public employment services (PES) in each OIC Member State. OIC Member States are the permanent members of the OIC-PESNET. The Member States shall be represented by the heads of the public employment authorities (or equivalent relevant national institutions) or by duly designated high-level officials at the biennial meetings of the OIC-PESNET.

ARTICLE III THE MEETINGS OF THE OIC-PESNET

The OIC-PESNET shall be convened biennially, preferably in the first two weeks of April of the year that corresponds. The date and the venue of the next meeting shall be considered at the end of each meeting. The Online Follow-up Meeting shall be held annually to monitor and report the progress towards implementing the Biennial Work Plan of the Network.

ARTICLE IV THE RECOMMENDATIONS ADOPTED BY THE OIC-PESNET MEETINGS



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The Biennial Meeting shall adopt recommendations and decisions on the technical work of the Network, particularly regarding the implementation of the Work Plan and other technical issues at the agenda of the Network, as far as possible by consensus.

ARTICLE V TASK FORCES AND COMMITTEES

The OIC-PESNET may decide to establish ad hoc/ special task forces, committees, and expert meetings to carry out the task of implementing specific activities adopted in the Work Plan and recommendations. These task forces, committees, and expert meetings shall compose of Members of the Network. The Rules of Procedure of the Network shall apply to the proceedings of its task forces, committees, and expert meetings.

ARTICLE VI DOCUMENTATION

All documents of the Biennial Meetings of the OIC-PESNET, as well as the Online Follow-up Meetings and the meetings of task forces, committees, and expert meetings of the Network, shall be disseminated and archived by the Secretariat.

ARTICLE VII EFFECTIVENESS

This document has been adopted at the 3rd Meeting of the OIC Public Employment Services Network (OIC-PESNET), held virtually on 02-03 June 2021, and shall remain in effect henceforward.