

Draft Annotated Agenda & Work Programme

OIC Network for Occupational Safety and Health (OIC-OSHNET)

**Kick-off Meeting
16-17 May 2011**

Ankara, Turkey

Sunday 15 May: Arrivals and welcome

Welcome Reception and Dinner for all participants

18:00 Welcome Reception

19:00 Opening Dinner

Monday 16 May: Introducing OIC Network for Occupational Safety and Health (OIC-OSHNET)

08:30 Registration

09:00 Opening Session

- Recitation from the Holy Quran
- Opening statements
- Adoption of the Agenda and Work Programme

09:30 Session I: Setting the scene

Session objectives:

OIC-OSHNET is an OIC-NETWORKS Project promoted under the OIC-VET Programme. SESRIC will brief on the OIC-VET Programme and its organisation of occupational health and safety activities. The session will highlight the particulars of the OIC-OSHNET project: what it will involve; why it is needed; what is distinctive about the project; and its intended impact and legacy. Delegations will be given floor for five minutes each to introduce short summaries of the state of OSH capacity in their respective countries, and lessons learnt from their experience for matching the existing competences, and identify possible areas of future cooperation. This session will also provide an opportunity for partners to explain why they are supporting this project and what expectations they have.

11:00 Break

11:30 Session II: OIC-OSHNET Project Framework

Session objectives:

The vision of the OIC-OSHNET is to establish an international network for the systematic sharing of information and experience in occupational health and safety issues among professionals, building public awareness of occupational health and safety in OIC Member Countries, as well as to improve the quality of the service in this area. Participants will discuss the main outcomes and outputs of the project as well as identify specific fields of activities to properly kick-off the OIC-OSHNET and maintain sustainability.

13:00 Lunch

14:30 Session III: Implementation and Management Arrangements

Session objectives:

The OIC-OSHNET shall be a voluntary, informal and technical network, open for all concerned institutions of the OIC Member Countries, and relevant regional institutions for dialogue, consultations, cooperation and coordination. Participants will discuss main institutional framework and coordination of the network; identify potential national and international partners, particularly NGOs and private sectors; draw the best strategy to involve all stakeholders; as well as identify inputs by their respective institutions and other relevant organisations. Particular emphasis would be given on the ways and means of constructing strong cooperation in specific areas where countries are in more need to bring their capacities together.

16:00 Break

16:30 Session IV: Governance and Execution Process

Session objectives:

This session will include a presentation and discussion on the governance of the project, how the project will be conducted, and the utilisation of resources. It will include a discussion on the roles and responsibilities of the Project Coordinator, Project Task Force, and potential working groups.

18:00 **Wrap-up** (5-10 minutes)

20:00 Dinner

Tuesday 17 May: Looking ahead

09:00 Session V: Potential project proposals

Session objectives:

Within the framework of the OIC-OSHNET a number of outputs and activities are identified to realise the main outcomes and optimise technical cooperation among the relevant stakeholders. Considering best practices in OSH cooperation, participants will be expected to propose a number of tangible projects to be implemented in the short and long-run, as well as identify their potential outcomes, timelines and resources. They may also reveal the actions and measures to be taken by their respective governments/institutions to develop and speed up cooperation and collaboration with other member countries/institutions to push forward the OIC-OSHNET to its successful implementation.

10:30 Break

11:00 Session VI: Next steps and action points

Session objectives:

The Meeting will present a summary of the agreed points from the meeting; finalise a timetable for the proposed action points; sum up the deliberations and recommendations; collect and discuss the proposals for the agenda items of the First Meeting of the OIC-OSHNET; and have a provisional discussion of possible future events.

12:30 Closing Session

- Any other business
- Date and venue of the First Meeting of the OIC-OSHNET
- Adoption of the Meeting Report
- Closing Statements

13:00 Lunch

14:30 **Departure for social programme**